



RUSSIAN MARITIME REGISTER OF SHIPPING

CIRCULAR LETTER

No. 340-04-1525c

dated 16.03.2021

Re:

amendments to the Guidelines on Technical Supervision of Ships in Service, ND No.2-030101-009-E, considering experience of technical supervision

Item(s) of supervision:

ships and offshore installations in service

Entry-into-force date:
16.03.2021

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Number of pages: 1+4

Appendices:

Appendix 1: information on amendments introduced by the Circular Letter

Appendix 2: text of amendments to Part II "Carrying out classification surveys of ships"

Director General

Konstantin G. Palnikov

Text of CL:

We hereby inform that the Guidelines on Technical Supervision of Ships in Service shall be amended after their re-publication in 2021 as specified in the Appendices to the Circular Letter.

It is necessary to do the following:

1. Familiarize the RS surveyors, interested organizations and persons in the area of the RS Branch Offices' activity with the content of the Circular Letter.
 2. Apply provisions of the Circular Letter during the survey of ships and offshore installations in service
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List of the amended and/or introduced paras/chapters/sections:

Part II, para 4.2.9

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**Information on amendments introduced by the Circular Letter
(for inclusion in the Revision History to the RS Publication)**

Nos.	Amended paras/chapters/sections	Information on amendments	Number and date of the Circular Letter	Entry-into-force date
1	Part II, para 4.2.9	<p>The para has been revised based on the experience of technical supervision.</p> <p>New para 4.2.9.5 has been introduced specifying the conditions for application of code 16.</p> <p>The requirements for the request for introduction of code 16 have been specified (refer to 4.2.9.6).</p> <p>Procedure for extension of the time for a class state in code 16 (refer to 4.2.9.9, 4.2.9.9.1 □ 4.2.9.9.4) has been introduced</p>	340-04-1525c of 16.03.2021	16.03.2021

GUIDELINE ON TECHNICAL SUPERVISION OF SHIPS IN SERVICE, 2020,
ND No. 2-030101-009-E

PART II. CARRYING OUT CLASSIFICATION SURVEYS OF SHIPS

**4 PROCEDURE FOR SUSPENSION, WITHDRAWAL, REINSTATEMENT
AND REASSIGNMENT OF RS CLASS**

Para 4.2.9 is replaced by the following text:

"4.2.9 Ship class status during survey.

4.2.9.1 The ship class during any survey shall remain valid before the prescribed date (considering the granted extension), after which the ship class shall be suspended (refer to 4.2.1 — 4.2.6).

4.2.9.2 If surveys specified in 4.2.1.4, 4.2.2.3, 4.2.3.3 and 4.2.4.3 have been commenced before the prescribed date but not yet completed, the ship class shall not be suspended. In this case the ship class status shall be transferred to code 16 "Class valid, the ship is under survey" (hereinafter referred to code 16) in compliance with the following provisions.

4.2.9.3 Code 16 is applicable to all ships except:

- .1 ships with the imposed special surveillance regime (SSR);
- .2 ships under major conversion;
- .3 laid-up ships;
- .4 ships in conservation.

4.2.9.4 Code 16 is applicable during following surveys:

- .1 during special survey – from the date of expiry of the classification certificate validity considering the granted extension, if applicable (refer to 4.2.1.1);
- .2 during annual and intermediate surveys – from the date of expiry of the due survey "window" (refer to 4.2.2.1 and 4.2.3.1);
- .3 during bottom survey being an integral part of the special, intermediate or annual survey – from the date of expiry of the due term (refer to 4.2.4.1 and 4.2.4.3);
- .4 during surveys specified in 4.2.9.4.1 — 4.2.9.4.3 commenced or resumed after the end of force majeure in compliance with 4.2.7.9 – from the date of overdue survey when it has actually been commenced or resumed.

4.2.9.5 Code 16 is applicable under the following conditions:

- .1 the ship survey is commenced before the prescribed date;
- .2 the ship is actually under attendance for completion of the survey assuming that the ship is attended by the RS Surveyor to perform the scheduled inspections and examinations as prescribed by the Rules for the appropriate type of survey;
- .3 the ship is not operated as intended.

4.2.9.6 Imposing the ship into the ship class status to code 16 shall be considered and carried out by RHO. The RS Branch Office carrying out the ship survey shall send the required request to RHO and its copy to the RS Branch Office for in-service supervision not earlier than three (3) working days but not later than one (1) working day prior to the prescribed date of ship survey completion. The request shall include the following:

- .1 confirmation that the conditions for applying Code 16 are met (refer to 4.2.9.5);
- .2 the survey commencement date;
- .3 RS surveyor's last date of the ship attendance for the purpose of the ship survey;
- .4 copies of the RS reports or other records confirming the above dates;
- .5 the estimated date for completion of the ship survey.

4.2.9.7 RHO shall advise the RS Branch Office carrying out the survey and the RS Branch Office for in-service supervision on the results of reviewing the request on transferring the ship class status to code 16.

4.2.9.7.1 In case of satisfactory results of the RHO issue review, the RS Branch Office carrying out the ship survey shall within one working day forward the Notice on transfer of the ship class status to code 16 in the manner prescribed by internal procedures.

4.2.9.7.2 In case of unsatisfactory results of the RHO issue review, the RS Branch Office for in-service supervision shall within 1 (one) working day send the Notice on transfer of the ship class status to code 22 "Class suspended (survey overdue)" (refer to 4.2.1 — 4.2.4) in the manner prescribed by internal procedures.

The shipowner and Flag State MA shall be informed of class suspensions in accordance with provisions in 4.9.

In this case, the survey shall be continued in compliance with the procedure for a ship's class reinstatement (refer to 4.6).

4.2.9.8 The class of the ship to which code 16 is applied shall be valid for a period given in 4.2.9.9 (considering 4.2.9.12) under conditions stipulated in 4.2.9.5.

4.2.9.9 Code 16 shall be assigned for a term required for the survey completion but not exceeding 90 calendar days.

The term may be extended if the survey has not yet been completed and the conditions set out in 4.2.9.5 are met. The period of each extension shall not exceed 90 calendar days.

4.2.9.9.1 Consideration of the extension of application of code 16 to the class status of the ship shall be carried out by RHO upon the request submitted by the RS Branch Office carrying out the survey, in the manner prescribed in 4.2.9.6, no later than 1 (one) working day before the expiration date of the period for which code 16 is assigned. In this case, the RS Branch Office carrying out the survey shall inform RHO about the reasons for the long-duration submission of the ship for survey.

4.2.9.9.2 RHO shall advise the RS Branch Office carrying out the survey and the RS Branch Office for in-service supervision on the results of reviewing the request on the extension the application of code 16 to the class status.

4.2.9.9.3 In case the RHO consideration result is satisfactory, the action of code 16 shall not change.

4.2.9.9.4 In case the RHO consideration result is unsatisfactory, the class shall be suspended and the shipowner and the flag state MA shall be notified in accordance with 4.2.9.7.2.

4.2.9.10 Duration of code 16 application to the ship class status shall be monitored by the RS Branch Office for in-service supervision. Information shall be posted in the RS internal website (Section "Reports on "Fleet" database") in the "List of ships under survey" report.

The RS Branch Office for supervision in-service shall notify the RS Branch Office carrying out the ship survey of the upcoming expiration of the term for which code 16 is assigned (subject to the extension, if applicable), no later than 5 (five) working days prior to the relevant date.

4.2.9.11 The class of the ship under survey with application of code 16 shall be suspended by the RS Branch Office for in-service supervision if:

- .1 conditions given in 4.2.9.5 are not complied with; or
- .2 the survey carried out has not been completed within the term specified in 4.2.9.9 (considering extensions).

In this case the ship class status shall be transferred to code 22 "Class suspended (survey overdue)" from the date of expiry/extension of the prescribed survey.

4.2.9.12 If passage of the ship under survey with code 16 is required to a new place where incomplete survey shall be continued/completed due to objective reasons, the following guidelines shall be used:

- .1 the completed scope of survey shall be issued as "incomplete survey" (refer to internal RS procedures for application of the RS document forms);
- .2 ship passage to the new place of survey shall be considered as passage in compliance with Section 8, Part II "Carrying out Classification Surveys of Ships" of the Guidelines;
- .3 the ship class during passage shall be suspended with change of class status code from 16 to 22 "Class suspended (survey overdue)" from the date of completion of the survey prior to passage;
- .4 upon completion of passage, the class status may be reinstated to code 16 from the date of passage completion for a term not exceeding 90 calendar days from the date of

introduction (or extension) of the ship class status code 16 until passage without considering the passage period under the following conditions:

the provisions of Section 8, Part II "Carrying out Classification Surveys of Ships" of the Guidelines are complied with;

the shipowner shall immediately (within 24 hours after completing the passage) apply to complete the survey."