



# RUSSIAN MARITIME REGISTER OF SHIPPING

**CIRCULAR LETTER**

**No. 340-21-1183c**

dated 22.01.2019

Re:

amendments to the Rules for the Classification Surveys of Ships in Service, 2019, ND No. 2-0201010-012-E

Item(s) of supervision:

ships and offshore installations in service

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Appendix(ces):

text of amendments to Part II "Survey Schedule and Scope" and Appendix 1.1

Director General

Konstantin G. Palnikov

Text of CL:

We hereby inform that the Rules for the Classification Surveys of Ships in Service shall be amended as regards lay-up, conservation surveys; surveys associated with change of shipowner/port of registry/ship's name; list of technical documentation as specified in the Appendix to the Circular Letter.

It is necessary to do the following:

- 1 Familiarize the RS surveyors and interested organizations in the area of the RS Branch Offices' activity with the content of the Circular Letter.
- 2 Apply provisions of the Circular Letter during surveys of ships and offshore installations in service as well as when drawing-up and issuing the RS documents on ships upon completion of construction.

List of amended and introduced paras/chapters/sections (to specify in the List of Circular Letters (form 8.3.36)):

Part II: 2.9.2.1.2, 2.9.2.2.5, 2.9.4.6, 4.6.1.1, 4.6.1.2, 4.6.2, 4.6.2.1 - 4.6.5.5, 4.10.8.1-4.10.8.6. 4.10.9.7, 4.11.2.4, 4.11.3.7;

Appendix 1.1: Introduction

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## **RULES FOR THE CLASSIFICATION SURVEYS OF SHIPS IN SERVICE**

### **PART II. SURVEY SCHEDULE AND SCOPE**

**Para 2.9.2.1.2** shall be amended to read:

"2.9.2.1.2 Boilers shall be examined externally under working pressure. The waste-heat boilers under working pressure may be verified by the chief engineer at sea, which results will be credited to the annual/intermediate survey of a ship, only in case the verification in the port of survey is impossible. The verification results shall be recorded in the log book by the chief engineer. Such verification shall be carried out within the survey window with submitting of the corresponding confirmation to RS."

**Para 2.9.2.2.5** shall be amended to read:

"2.9.2.2.5 Thermal oil boilers shall be surveyed internally. There shall be a minimum of two internal surveys (internal examinations) of thermal oil boilers and of a heating surface during each 5-year special survey period regardless the ship's age.

One such survey shall be carried out during special survey of the ship, the other shall be carried out at intervals not exceeding 36 months and shall be concurrent with periodical survey of the ship machinery installation."

**Para 2.9.4.6** shall be amended to read:

"2.9.4.6 The adjustment of safety valves of the waste-heat boilers may be verified by the chief engineer at sea, which results will be credited to the annual/intermediate survey of ship, only in case the verification at the port of survey is impossible. The verification results shall be recorded in the log book by the chief engineer. Such verification shall be carried out within the survey window with submitting of the corresponding confirmation to RS."

**The heading of Chapter 4.6** shall be replaced by the following:

**"4.6 SURVEY OF SHIPS ASSOCIATED WITH CHANGE OF SHIPOWNER, PORT OF REGISTRY AND SHIP'S NAME"**

**Paras 4.6.1.1 and 4.6.1.2** shall be amended to read:

"4.6.1.1 These requirements apply to activities of the RS surveyors at survey of the RS-classed ships associated with change of shipowner, port of registry, ship's name. Whenever the shipowner requests to survey the ship and issue the relevant documents in connection with change of shipowner or port of registry, review of the request shall be carried out and appropriate activities shall be performed.

For the provisions concerning the RS actions for ship registration under the flag of the Russian Federation or the flag of another state, refer to 4.2.2, Part III "Survey of Ships in Compliance with International Conventions, Codes, Resolutions and Rules for the Equipment of Sea-Going Ships" of the Guidelines.

**4.6.1.2** With change of recorded data (e.g. port of registry, shipowner or ship's name), the ship documents previously available on board, in lieu of which the new documents are issued (if applicable), shall cease to be valid and shall be marked with the inscription "INVALID" signed, stamped and dated by the RS surveyor with due reference to the RS report containing reasoning for such a decision."

**Paras 4.6.2 — 4.6.5.5** shall be amended to read:

**"4.6.2 Change of the shipowner/port of registry/ship's name.**

**4.6.2.1** In case of changing the shipowner/port of registry/ship's name, relevant documents shall be verified and during this procedure the original or the notarized copy of the documents issued by the flag Administration body of state registration with specification of the new shipowner/new port of registry/new ship's name (as applicable) (for example, Certificate of Ship's Registry or Certificate of Ownership, Certificate of the Right to Sail under the State Flag of the Russian Federation, Minimum Safe Manning Document, Continuous Synopsis Record), Ship Station License issued by the flag Administration or the flag State authorized organization, confirmation of registration of the ship security alert system (SSAS) in the Monitoring and Security Alert Centre, shall be submitted to the RS surveyor.

The ship administration shall also submit to the RS surveyor the confirmation form concerning the fact that the International COSPAS-SARSAT Coordinating Centre has been informed about change of the shipowner and/or port of registry, and/or ship's name (whatever is applicable).

Make sure that the GMDSS shore-based maintenance agreement (if applicable) has been concluded with the new shipowner.

**4.6.2.2** In case of changing the shipowner, occasional survey of a ship shall be carried out by external examination to confirm that all necessary equipment and outfit are fitted in their regular places and no changes have been made.

For ship with dual class, the agreement on a dual class becomes invalid after change of shipowner. In this connection, it is necessary to request a new shipowner whether he intends to continue the ship operation in a dual class or to retain the ship only in the RS class. In case of further ship operation in a dual class, it is required to sign an agreement on a dual class for five years. In case of intention to retain only the RS class, it is required to send to the RHO official notification about this in English. Based on this notification, the class of the second classification society will be withdrawn.

**4.6.2.3** In case of changing the port of registry, survey of the ship shall be carried out with the purpose of verifying whether a new port of registry is marked on the ship hull stern and life-saving appliances, as well as whether the ship's new call sign (signal letters)

assigned to it by the new MA is included in the static data of the Automatic Identification System (AIS), if the change of port of registry is associated with the flag change.

**4.6.2.4** In case of changing the ship's name, survey of the ship shall be carried out with the purpose of verifying whether the new name of ship is marked on the ship's hull and life-saving appliances, as well as whether the ship's new name assigned to it by Flag State MA, is included in the AIS static data.

**4.6.2.5** Upon results of the review of the submitted documents and performed survey (refer to 4.6.2.1 — 4.6.2.4) the documents to be issued by the Register and containing modified data (classification, statutory certificates, statements, documents of compliance, supplements and list/records to the certificates (as applicable) as well as ship documents to be issued by RS in compliance with the national legislation of the flag state of the ship) shall be re-issued.

The survey results shall be recorded in the Report on Survey of the Ship (form 6.3.10) containing list of works performed, new shipowner and its details/new port of registry/new ship's name (as applicable), and issued documents. The Report shall be drawn up both in Russian and in English languages for ships flying the RF flag, and only in English for ships flying any other flags. For ships not engaged on international voyages and flying the RF flag, the Report shall be issued in Russian only. Survey results may be drawn up using the program STORM and by issuing Ship Survey Statement (form 6.1.03). Issuance of a separate Report on Survey of the Ship (form 6.3.10) is not required in this case.

*Note. All the certificates, statements, documents of compliance, supplements and lists/records to the certificates, containing modified data, shall be re-issued. If the re-issuance is not possible, it is permitted to make limited amendments (not exceeding two) to the said ship documents manually prior to the nearest periodical survey when these amended documents shall be re-issued. Copies of the corrected manually documents (pages with corrections) shall be forwarded to be included in the ship's file. The relevant section "Memoranda for Shipowners and Surveyors" of the List of Ship's Status shall contain an entry on the necessity to re-issue the manually corrected documents during the forthcoming periodical survey indicating exactly what documents shall be re-issued. Corrections shall be duly signed and stamped by the RS surveyor. The exceptions are the documents not listed above and not attached to any certificates, statements, documents of compliance (for example, Record of Approved Ship Safety Equipment, Record of Conditions of Assignment of Load Lines, etc.) which may be kept with the corrections made.*

### **4.6.3 Submission of documents after the ship survey.**

**4.6.3.1** After survey of the ship by the RS Branch Office for in-service supervision, copies of all the documents issued shall be submitted to this Branch Office to be included in the ship's file.

**4.6.3.2** After survey of the ship associated with change of name and/or shipowner, the RS Branch Office, which performed the survey shall submit electronic copies of all documents that have been issued to the RS Branch Office for in-service supervision. After survey of the ship associated with change of port of registry and/or flag, electronic copies of all documents that have been issued shall be submitted to the RS Branch Office for in-service supervision within area of activity of a new port of registry. After changing the port of registry and/or flag of the ship, the RS Branch Office for in-service supervision within area of activity of the former port of registry shall submit the ship's file to the RS Branch Office for in-service supervision within area of activity of a new port of registry. Copies of

documents and the ship's file shall be submitted to RHO, if the ship is flying the flag of any state where no RS Branch Office is available.

**4.6.3.3** The RS Branch Office, which performed the survey, shall immediately, within 24 h, submit the List of Survey's Status (form 6.3.51-1) to the RS Branch Office for in-service supervision.

**4.6.3.4** The RS Branch Office, which performed the survey, shall submit to RHO a notice on changes of the ship recorded data. Taking into account the fact that with change of recorded data (port of registry, shipowner, ship's name), the ship documents previously available on board, in lieu of which the new documents are issued, shall cease to be valid and shall be marked with the inscription "INVALID" signed, stamped and dated by the RS surveyor with due reference to the Report (form 6.3.10) containing grounds for making such a decision. These documents are not subject to exemption or elimination.

**4.6.3.5** Copies of the issued documents and ship's files shall be submitted according to the procedure established by the Register."

**Paras 4.10.8.1 — 4.10.8.2** shall be amended to read:

**4.10.8.1** The results of the initial, periodical, occasional surveys shall be recorded in the Report on Survey of the Ship per form 6.3.10. The results of the bottom survey of the laid-up ship shall be recorded in the Survey checklist per form 6.1.01 and the Ship Survey Statement per form 6.1.03.

**4.10.8.2** The RS reporting documents shall contain the detailed results of survey prescribed by the applicable provisions of this Chapter, and the conclusion on possible issuance of the Statement of Laid-up Ship and on the class status. "

**Para 4.10.8.3** shall be deleted.

**Existing paras 4.10.8.4 — 4.10.8.6** shall be renumbered as paras 4.10.8.3 — 4.10.8.5 accordingly.

**Para 4.10.9.7** shall be amended to read:

**4.10.9.7** At ship reactivation after lay-up, the dates of the periodical surveys prescribed to the ship before being laid up shall be revived or new dates shall be assigned depending on the scope of the performed initial survey. If the initial survey for ship reactivation is carried out in the scope of special survey, the next period of class shall be established in accordance with 2.4.1.4."

**Para 4.11.2.4** shall be amended to read:

**4.11.2.4** The results of the ship survey shall be recorded in the Report on Survey of the Ship (form 6.3.10)."

**Para 4.11.3.7** shall be amended to read:

**4.11.3.7** At ship reactivation after conservation, the dates of the periodical surveys prescribed to the ship before the conservation shall be revived or new dates shall be assigned depending on the scope of the performed initial survey. If the initial survey for

ship reactivation is carried out in the scope of special survey, the next period of class shall be established in accordance with 2.4.1.4."

## **APPENDIX 1.1. LIST OF SHIP TECHNICAL DOCUMENTATION**

**Text of the 1st and 2nd paragraphs of the introduction** shall be amended to read:

"This Appendix consists of lists of ship technical documentation for ships in service.

The list is not comprehensive and includes as-built documentation issued generally to the ship upon completion of construction, substantial repair, conversion, modification or replacement of items of technical supervision."